

Person Specification - Bank Worker

Requirements	DESIRABLE ESSENTIAL
Qualifications	
A Care Certificate or equivalent in adult social care.	D
Experience	
Facilitating active support in personalised services for adults in social care.	D
Experience of 'lone working' with adults in social care.	D
Experience of utilising whistleblowing and emergency on-call systems.	D
Experience in the administration of medication.	D
Skills and Abilities	
To demonstrate the potential for maintaining high standards of working practice and professional conduct	E
To demonstrate the potential for practical personal care skills such as toileting and changing, moving and assisting and mealtime support	E
To demonstrate the potential to promote and apply the Company's Mission Statement within our day services.	E
To demonstrate the potential to administer medication with particular reference to the Management of Epilepsy	E
To demonstrate good written and verbal communication skills in English to ensure our records are legible and that shared verbal information is understood.	E
To demonstrate the potential to utilise sensory communication methods applicable to members of our client group who may not use speech.	E
To exhibit good IT skills in order to maximise the effectiveness of our on-line support planning system and intranet facility.	E
Knowledge	
To demonstrate a basic understanding of the principles of enablement and empowerment.	D
To demonstrate a basic knowledge of Health & Safety at Work, Food Safety, Medication Procedures, Risk Assessments and Safeguarding Procedures.	D
To demonstrate a basic understanding of Equal Opportunities.	E
To demonstrate a basic understanding of the Emergency Procedures utilised in adult social care.	D

Personal Qualities	
To demonstrate an ability to support clients with empathy, integrity and respect.	E
To demonstrate good communication and administration skills in the English language.	E
To demonstrate an ability to work under pressure and make good decisions in stressful circumstances.	E
To demonstrate an ability to work on one's own initiative and to self motivate.	E
To demonstrate good social skills and the ability to interact positively with people from a broad range of backgrounds.	E
To demonstrate an ability to respond positively to management instruction and work with colleagues in a helpful, respectful and supportive manner as part of a team.	E
To demonstrate a multi-cultural empathy and an acceptance of difference in people.	E
To demonstrate a passion for helping others	E
Other Requirements	
To be flexible at work and accept change as part of the working culture.	E
To carry out escort duties on our transport provision once trained to do so.	E
To provide a current DBS disclosure and valid documentary evidence of permission to work in the UK	E
To demonstrate a willingness to travel in order to participate in training, emergency cover, emergency on-call situations, forums and meetings and respite holiday provision.	E
To be punctual at all times.	E